

STORRINGTON & SULLINGTON PARISH COUNCIL

Minutes of the Meeting of the Infrastructure, Communications and Environment Committee held in The Chanctonbury Room, The Parish Hall, Thakeham Road, Storrington, on Wednesday, 2nd June 2010 commencing at 7:00 p.m.

Present: Mr. R. Dawe in the Chair, Mr. D Atkins, Mr. A. Head, Mr. R. Jerman, Mr. D. Roper

1. **Election of Chairman.** Mr. Head proposed Mr Sanson; seconded Mr. Jerman and **AGREED.**

Mr Sanson duly took the Chair.

2. **Election of Vice-Chairman.** Mr. Head proposed Mr. Roper; seconded Mr. Sanson and **AGREED.**

3. **Apologies for Absence** were received from Mr E Gibbons and Mr. R. Carter (III). The reasons for absence were duly **ACCEPTED.**

4. **To Receive Declarations of Interest from Members.** There were no declarations of interest from Members.

5. **To Approve and Sign the Minutes of the Last Meeting held on the 7th April 2010.** Minute No. 82 (a) The name of the Grant provider, Star Energy had been omitted from the minutes. With this amendment, the minutes were duly **APPROVED** as being a correct record of the proceedings thereat and were signed by the Chairman.

Matters Arising.

6. **Minute No. 81 : Lighting in Sherston Close.** It was reported that Mr. Head had met with the resident of no. 7 Sherston Close regarding her concerns about poor lighting outside her property. A quotation had been received for the provision of a Solar Powered lamp at this location, for the sum of £5,015 plus Installation costs. This quotation was far in excess of expectations. The matter was discussed and it was **AGREED.**

Not to proceed with this quotation at present and that contact should be made with Saxon Weald to investigate an alternative solution.

7. **To review Terms of Reference for this Committee.** The Terms of Reference had been reviewed and it was reported that the Pond Enhancement Project had commenced and plans were being made to investigate the potential development of Natural Wildlife Habitat at the Hurston Lane Field. Both of these projects, along with plans for the Late Night Christmas Shopping Event, would be undertaken by this committee. It was noted that responsibilities for Pond matters currently lay within the Terms of Reference for the Recreation and Property Committee. These matters were currently being dealt with by this committee. The subject of Trees was also raised and it was **AGREED.**

That matters relating to Trees and the Pond would be formally transferred to the Terms of Reference of the Infrastructure, Communications and Environment Committee.

8. **Storrington Pond Matters:-**

(a) **Storrington Pond Project.** The quotation for phase one of the project, the ecological survey of the pond, had been accepted and a meeting had been arranged between RSK Carter Ecological Ltd, Members and representatives from local, interested parties. This meeting would take place on 24th June 2010.

(b) **Tree Works.** A quotation had been received from Andrew Gale Tree Surgeon, for works to be carried out to a Willow tree on the Island for the sum of £500.00 Plus VAT. These works were discussed as the costs included use of protective equipment due to the nature and location of the works. It was suggested that these works were not considered urgent at this stage and if necessary, could be included in plans for stage two of the pond enhancement project. It was **AGREED.**

Not to proceed with this quotation at this stage.

(c) **Unauthorised gateways, steps and ramps onto land around pond.** This matter was discussed and concerns were raised regarding the health and safety implications of the steps that have been constructed on the land owned by the Parish Council. Investigations would be made into the possibility of the residents concerned, indemnifying the Parish Council against any claims being made in respect of accidents occurring as a result of the presence of the steps. With regard to the new development where access has been constructed across a natural watercourse, further contact would need to be made with the developers to ensure that the access would be permanently closed. It was **AGREED.**

That legal advice would be sought in this respect.

9. **Business Continuity Plan – To review document and discuss any suggestions for amendment.** A document detailing the need and suggested content for a Business Continuity Plan had been presented to Members and comments had been invited. The matter was discussed and it was **AGREED.**

That a personalised plan, relevant to the Parish Office, should be drawn up by the staff and presented to this committee for adoption when completed.

10. **HDC Consultation Document regarding seizure, storage and disposal of abandoned shopping trolleys – To provide comments.** Members had been provided with a copy of this document and HDC's plans to control the problem of abandoned shopping trolleys was discussed. Members commented that the issue of abandoned trolleys had worsened since the arrival of Waitrose as there were no trolley stores in either of the car parks and as the trolleys were not coin operated, there was no incentive to return them to the store. It was **AGREED.**

That a supportive response should be made to HDC and that Waitrose should be advised of the Parish Councils views on this matter.

11. **Notice Boards – To consider repairs and replacements.** Members were advised of an increase in the amount of posters that are being pinned to trees and other surfaces within the village because of a lack of notice board space and of the poor condition of the boards that do exist. Although there is no planned budget for provision of new boards, it was suggested that suitable display equipment should be provided and it was **AGREED.**

That research should be undertaken into the types of notice boards available.

12. **Documents for Councillors to Read.** There were no documents.
13. **Health and Safety.** No issues were raised.
14. **Chairmans Announcements.** Members were advised that West Sussex County Council had now signed and returned the Street Lighting Maintenance and Electricity Supply Agreement.

There being no further business, the meeting closed at 7:50pm

