

STORRINGTON & SULLINGTON PARISH COUNCIL

Minutes of the Meeting of the Infrastructure, Communications and Environment Committee held in The Chanctonbury Room, The Parish Hall, Thakeham Road, Storrington, on Wednesday, 5th January 2011, commencing at 7:00 p.m.

Present: Mr J Sanson in the Chair, Mr R Dawe, Mr A Head, Mr R Jerman, Mr. D. Roper

In Attendance: Mrs L Wheatley and Mrs A Worthington-Leese.

Mr P Mackie, Mr D Wright - Storrington & Sullington Community Partnership.

76. **Apologies for Absence** were received from Mr E Gibbons and Mr D Atkins (Ill). The reasons for absence were duly **ACCEPTED**.
77. **To Receive Declarations of Interest from Members.** There were no declarations of interest from Members.
78. **To Approve and Sign the Minutes of the Last Meeting held on the 3rd November 2010.** Minute No. 67 - the word "remainders" should be replaced with "those remaining". Minute No. 68 - the word "Underprivileged" should not start with a capital letter. With these amendments, the minutes were duly **APPROVED** as being a correct record of the proceedings thereat and were signed by the Chairman.
79. **Matters Arising.** There were no matters arising.
80. **Storrington & Sullington Community Partnership.** Members had been provided with a report in preparation for the meeting scheduled for 1st December 2010. As this meeting had been cancelled, Mr Mackie explained that the Community Partnership was very keen to form a working party tasked to prepare a new Village Plan. It was proposed that this group would consist of members of the ICE Committee and the Community Partnership and would meet within the next few weeks to begin the process. Members discussed this matter and it was agreed that the production of a new plan would be a valuable tool when making applications for funding for the projects and initiatives identified and would also provide all tiers of government with information regarding the issues and views raised in the community. Whilst it was considered important that the public be allowed to voice concerns and issues that affect them and the village in general, it was agreed that expectations should not be falsely raised by promising unattainable solutions. Mr Roper volunteered to be part of the Village Plan working group along with the Deputy Clerk and it was **AGREED:**

That a meeting of the Working Party would be arranged and a report would be submitted at the next meeting of the ICE Committee.

81. **Winter Management Plan - Update.** It had been reported that letters had been sent to all Businesses advising that grit bins had been provided at two locations within the village and requesting that each Trader make arrangements to clear the front of their property in cases of snowfall. A good number of traders had responded positively after the recent snow but a number of areas had been allowed to become icy and hazardous and it had taken a few days

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before a small group of volunteers were able to clear these. Letters had also been sent to all households requesting volunteers to help out in emergency situations or in cases of severe weather and it was reported that 29 responses had been received so far. This letter also invited those who may need help in such situations to register their details and 14 responses had been received. The management of these registers was discussed, particularly with reference to those in need of assistance and it was **AGREED:**

That advice should be sought from H.D.C's Emergency Management Coordinator regarding this. Contact should also be made with Horsham Community Link Alarm group to ascertain what assistance can be made available to members.

Mr Wright provided details of two local organisations that could provide assistance and advice on this matter, and these were gratefully received.

82. **Parish Council Website - To Arrange a Meeting of the Working Party.** A Working Party consisting of Mr Sanson, Mr Jerman, Mr Dawe, Mr Carter and Mrs Read from the Parish Office had been formed and a meeting would be arranged shortly.
83. **West Sussex Local Flooding and Drain Asset Survey.** Mr Roper agreed to complete this document.
84. **Budget Review.** Members had been provided with draft proposals for the committees 2011/2012 budget (copy attached to minutes). The proposals were discussed and it was **AGREED:**

That these proposals would be put forward for Full Council's approval, along with the recommendation to add a budget of £3000 for expenditure in cases of Emergency Management / Winter Management.

85. **Christmas Late Night Shopping Event - Review.** It had been necessary to cancel this event at the last minute due to heavy snow and the evening had been rearranged on a smaller scale for the 16th December. Unfortunately, this evening also proved to have been adversely affected by the weather and attendance was low. The raffle was drawn at Waitrose and winners had received their prizes. It was suggested that early approaches be made to potential sponsors and this matter would be addressed again in the next few months.
86. **Documents for Councillors to Read.** There were no documents for Councillors to read.
87. **Health and Safety.** No issues were raised.
88. **Chairman's Announcements.**
 - (a) **WSCC Highway repairs - Kerb repairs and footway surfacing - Water Lane.** Works had commenced on 4th January for a period of up to 3 weeks.

There being no further business, the meeting closed at 7:50 p.m.

