

# STORRINGTON & SULLINGTON PARISH COUNCIL

Minutes of the Meeting of the Planning and Development Committee held in The Chanctonbury Room, The Parish Hall, Thakeham Road, Storrington, on Thursday, 14<sup>th</sup> January, 2010, commencing at 7.00 p.m.

**Present:** Mrs. A. Worthington-Leese in the Chair, Mr. J. Macey, Mr. D. Roper and Mrs. L. Wheatley.

**In Attendance:** Mr P Griffin HDC.

110. **Apologies for Absence** were received from Mr. R. Dawe (prior engagement), Mr. R. Jerman (leave), Mrs. G. King (ill) and Mr. A. Mullard (personal reasons). The reasons for absence were duly **ACCEPTED**.
111. **To Receive Declarations of Interest from Members**. Mrs. Worthington Leese and Mrs. Wheatley declared a personal interest in planning application numbers DC/09/2196 and DC/09/2292.
112. **To Approve and Sign the Minutes of the Last Meeting held on the 10<sup>th</sup> December, 2009**. These minutes were duly **APPROVED** as being a correct record of the proceedings thereat and were duly signed by the Chairman.
113. **Village Design Statement – Mr P Griffin (HDC Strategic Planning – Discussion of processes necessary to enable the document to be adopted as a Supplementary Planning Document by H.D.C.**

**The Chairman proposed that this item be brought forward before Matters Arising and with the agreement of the meeting agenda item 5 was taken next.**

Mrs. Worthington-Leese welcomed Mr Griffin and invited him to take the floor. Mr. Griffin thanked members for the opportunity to discuss his comments and suggestions on the Parish Design Statement. He announced that the document was a good first draft and that clearly a lot of work had gone into its development.

Mr Griffin handed out his comments to all members and went through them one by one. He felt there was a lot of detail on the Character of the Parish, which was the essence of a Design Statement; however Mr Griffin suggested that the Guidelines and Principles needed to be linked more with the body of the text. Reference was made to Rudgwick's Draft Parish Design Statement as an example and a copy of Mr Griffin's report is attached.

There are various processes to go through before this document can be adopted. Mr Griffin will send the office a few versions/examples of consultation statements which need to be completed and returned to him. Once all amendments had been made to the Draft Parish Design Statement and forwarded to Mr Griffin, provided he was happy, he would then forward copies to English Heritage, Environmental Agency, local surrounding Parishes, Natural England and W.S.C.C. for their comments and approval. Once these were received and taken on board, Mr. Griffin would then write up the report for S.P.A.G. for their approval, before finally going to Cabinet for adoption. Mr. Griffin promised to send the parish office the dates of the next few S.P.A.G. Meetings to give an idea of timescales.

Members **AGREED** that:

*They were keen to see the document completed and approved as soon as possible and asked that the office start work on these amendments at their earliest convenience.*

Mr. Griffin concluded that H.D.C. would be able to pay towards some printing, possibly 200 black and white copies along with a few coloured versions for reference purposes, one of which would be held at the library. A copy would also be published on H.D.C.'s website.

Mr. Worthington-Leese thanked Mr Griffin for his comments and said that the office would no doubt be in contact with him shortly.

**Matters Arising:-**

114. **Minute No. 99 – Brook End House.** Mrs. Worthington-Leese reported that this application would be determined by the Head of Planning & Environmental Services, (following a site visit to be requested from the County Surveyor) to ascertain whether a highways refusal reason could be substantiated.
115. **Minute No. 100 : Trees at The Glade.** It was reported that a letter had been sent to the resident concerned; stating that due to budget constraints, the Council had agreed that only essential tree works would be carried out under health and safety grounds. As the trees concerned were not dangerous, no works would be undertaken at this present time.
116. **Minute No. 101 : DC/09/2359 – Angels Sandpit.** Mrs Worthington-Leese mentioned that unfortunately Mr. Macey could no longer make the public enquiry and on 9<sup>th</sup> February 2010 in Committee Rooms 1 & 2 and H.D.C.'s Park North Office. Unfortunately, no other members were available to attend. It was **AGREED** that:

*The office should let H.D.C. know that we would no longer be sending a representative.*

117. **Laybrook Brickworks – WSCC/087/09/T.** The Parish Office had booked the hall for a Public Meeting on 12<sup>th</sup> January and informed Thakeham Village Action Group. They in turn had extended the invitation to Cory Environmental however due to the short notice they were unable to send any representatives. Thakeham Village Action Group offered Cory Environmental another date, however Cory had responded that they were considering the detailed requirements of a request made by the County Council for the submission of additional information regarding their planning application.

This would not be available in time for the suggested meeting and Cory Environmental felt it would be better to postpone the meeting until this further information has been assembled, submitted and made public. They could then explain the detailed content of the additional information, in the context of the submitted planning application. It was hoped that Cory could give details on the expected submission date towards the end of January.

118. **Minute No. 103 (a) & (b) : DC/09/2025 – St Joseph's Abbey – Update.** The Office had chased HDC regarding the outstanding documents but to date nothing had been received.
119. **Minute No. 108(d) - DC/07/1425 – Miramar (now Lionheart).** Mrs Worthington-Leese announced that this case had now been sent to HDC Enforcement for action, they had written to the owner on 12<sup>th</sup> January advising him that formal action was now being taken and had given him 7 days to respond. It was **AGREED THAT:**

*The office would speak to Enforcement after the 7 days had elapsed to see if any response had been received.*

120. **Planning Applications Awaiting Comment – Appendix I.**

- (a) **DC/09/2215 – 11, Aldermoor Avenue.** Mrs Wheatley kindly took this application away to review and comment on.
- (b) **DC/09/2282 – Land North of Old Field Cottage, Fryern Road.** Members discussed this application along with the recently received Highways Report. It was **AGREED** that the following comments should be send to H.D.C. Planning:

*NO OBJECTION. Subject to WSCC Traffic/Highways report, it appears that the 85th percentile falls below 60 mph. Therefore splays are adequate. The Committee would like it to be noted that this road is a "Speed" hotspot - despite the survey findings.*

- (c) **DC/09/2344 – Unit 12-14, Old Mill Square.** After reviewing this application it was **AGREED** to:

*SUPPORT this application.*

- (d) **DC/09/2359 – Waitrose, Old Mill Square.** After reviewing this application it was **AGREED** to:

*SUPPORT this application.*

- (e) **DC/10/0003 – Strome/Part Sussexdown, Strome Park, Washington Road.** Due to the amount of detail on the A4 sized plans, members considered them to be illegible; the office had requested a paper copy of this application from H.D.C. At present their large printer was out of action but as soon as it had been repaired they would send the Parish Council a copy. An extension had been requested.

- (f) **DC/10/0004 – Waitrose, Old Mill Square.** Members viewed this application and after comments, it was **AGREED** to:

*OBJECT to this application. Members felt the visibility of the sign would be improved if it were sited on the grass area on the opposite side of the car park entrance, near the H.D.C. sign.*

- (g) **DC/10/0007 – Heatherside, Heather Way.** Mr. Macey kindly took this application away to review and comment on.

- (h) **DC/10/0021 – 17, Palmer Close.** It was **AGREED** to:

*SUPPORT this application, stating that although members did not consider "excessive shading" to justify the felling of trees, the trees in question were not of great value and their removal would benefit the neighbouring, much larger, oak.*

121. **Planning Application Decisions – Appendix II.** These were duly **NOTED**.

122. **Planning Applications, Comment Summary – since the meeting on the 10<sup>th</sup> December, 2009.** These were duly **NOTED**.

**123. Appeal Decision.**

**DC/08/2432 – 3 Chantry Close, Storrington – Erection of front garden loggia (retrospective application).** It was noted that this application had been ALLOWED by the Planning Inspectorate.

**124. Chairman's Announcements.**

- (a) **Planning Training.** Pulborough Parish Council have arranged for Ray Wright (former head of HDC Planning) to give training sessions to Councillors on Planning. This would take place on the evening of Monday 22<sup>nd</sup> February from 7pm to 9pm. Should anyone wish to attend this session they should inform the office.
- (b) **DC/09/2136 – 1, North Street.** Rebecca Tier of HDC Planning had informed the office that the Local Planning Authority would be looking to recommend this application for approval. Members asked that the office retrieve previous planning application DC/06/2743 to see exactly what had been permitted previously.

**125. Documents for Councillors to Read.** There were no documents for Councillors to read.

There being no further business the meeting closed at 8.45 pm.