

# STORRINGTON & SULLINGTON PARISH COUNCIL

Minutes of the Meeting of the Recreation and Property Committee held in The Skylight Room, The Parish Hall, Thakeham Road, Storrington, on Wednesday, 5th May 2010, commencing at 7.00 p.m.

**Present:** Mr. C. Mason in the Chair, Mr. R. Carter, Mr. D. Roper, Mrs. L. Wheatley, and Mrs. A. Worthington-Leese.

129. **Apologies for Absence** were received from Mr. R. Dawe and Mr. A. Head (Prior engagements). The reasons for absence were duly **ACCEPTED**.
130. **To Receive Declarations of Interest from Members**. There were no declarations of interest.
131. **To Approve and Sign the Minutes of the Last Meeting held on the 7th April, 2010**. The minutes were duly **APPROVED** as being a correct record of the proceedings thereat and were signed by the Chairman.

## **Matters Arising**

132. **Minute No.122. Provision of Concrete Ramps to Rear Exits at Parish Hall**. It was not clear whether there was a legal obligation to provide ramps to the rear exits however, as a number of hirers used the rear exits to move equipment into the hall, it was suggested that a more permanent ramp would be of benefit. It was **AGREED**.

*That one ramp should be erected to the exit from the main hall.*

133. **Minute No. 123. CCTV at Parish Hall and Leisure Centre**. It had been reported that the recommendations to improve the systems at both venues had been approved by the Full Council and Mr Mason would be meeting with representatives from the Leisure Centre to coordinate the works.
134. **To Consider the Inspection of Play Equipment Reports**. One report had been received from Horsham District Council and all items mentioned would be actioned.
135. **To Consider Quotations received for Painting first floor Social area and kitchen at Football Pavilion**. Three quotations had been received to complete the works:

*R. Burgess & Sons* £750.00 Excluding VAT

*John Pannell & Derek Dyer* £587.67 No VAT to add

*Silver Tower Services* £650.00 No VAT to add.

These quotations were considered and it was noted that whilst they all included materials, none of the quotations included the woodwork or metalwork. Any work undertaken to the walls and ceilings would highlight the fact that these areas had not been decorated and it was therefore **DECIDED**.

*That the contractors should be asked to provide amended quotations to include wood work and metal work.*

136. **Allotments:**

(a) **SAGA Accounts and Increase in Charges.** Members had been advised of details received from SAGA relating to income and expenditure for the previous and current years. Queries had been raised as copies of new rental agreements sent to ploholders indicating a significant increase in charges, did not appear to be included in the projected rental income for 2010. A response was yet to be received from SAGA and a request for copies of audited accounts had also been requested. Members were advised that an invoice for water charges was still outstanding and this matter had also been raised with SAGA.

The matter of providing a subsidy to SAGA was raised as it was felt that such payment was only agreed as support to SAGA during its early stages when rental income would be minimal. In the event of the increase to rental charges, Members questioned the need for future payment. It was **AGREED.**

*To withhold any subsidy payments due this year to SAGA pending responses to the issues raised.*

137. **Sullington Recreation Ground Lease – Rent Review.** A letter had been received from Horsham District Council to advise that the lease provides for a rent review every 5 years. As HDC had missed the last review date of 30th July 2009, it was intended that the rent review would take effect from 30th July 2010 and Members were asked for their agreement that this review take place. HDC’s letter indicated that the rent would increase in line with inflation over the intervening period since 30th July 2004 and that the Parish Council would be contacted again nearer the time once the indexation figures had been produced. Members were reminded that the budget did not provide for any increase to the rent and it was **DECIDED:**

*That contact should be made with HDC to suggest that the rent review be postponed until next year and the proposed amount of increase be agreed prior to budgets being set for 2011/2012.*

138. **Documents for Councillors to Read.**

(a) Kompan Playgrounds Park and Recreation – Mrs Wheatley took this to read.

139. **Health and Safety.**

(a) **Provision of speed restriction sign at Parish Hall.** Following a report from the Pre-School staff of a “near miss” situation where a child was almost hit by a car travelling around the one way system around the Parish Hall during early morning opening time,

members had been asked to consider the benefits of providing a sign to advise drivers to restrict their speed when driving around the perimeter of the hall. It was pointed out that the driver of the car in question was in fact a parent with a child at the pre-school who should know to take extra care during pick up and drop off times. The Pre-School had offered to purchase the sign if the Council would arrange for it to be erected and it was therefore **AGREED.**

*That the Parish Council would arrange for the sign to be erected.*

(b) **Cricket Pavilion Exterior Lighting.** A request had been received from members of the Cricket Club to install a PIR light or a delay switch on the outside light to assist with security of the building. A previous request for a PIR Light had been discussed but there had been some question of the club agreeing to pay for the cost of powering the light. It was **AGREED.**

*That a PIR Light would be erected if the Cricket Club agreed to paying any costs associated with powering the light.*

140. **Chairman's Announcements.**

(a) **West Sussex County Times Challenge.** An email had been received from a reporter for the West Sussex County Times advising of a new feature being launched in the South Downs edition. The idea was for two journalists to join with different groups or societies within the area to take part in and promote different activities. Ideas were being sought and it was suggested that these details were passed to Storrington Conservation Society.

(b) **Committee Chairman.** Mr Mason advised that he would be unavailable for re-election as Chairman of the Recreation and Property Committee at the next meeting.

There being no further business the meeting closed at 7:50 p.m.